

exhibitor.services@heritagesvs.com  
1-800-360-4323  
Fax: 314-534-8050

**Order online at: [heritagesvs.com/ordering](https://heritagesvs.com/ordering)**

Please contact us for assistance if needed

**SPA 40<sup>TH</sup> ANNUAL MEETING**  
**OCTOBER 16<sup>TH</sup>, 2026**  
**HILTON SAN DIEGO BAYFRONT**  
**SAN DIEGO, CALIFORNIA**

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**Booth Equipment**

Each 8'x10' booth will be set with 8' high blue and white back drape, 3' high white side dividers, one (1) 6' white skirted table, two (2) chairs, one (1) wastebasket and a 11" x 17" one-line identification sign.

**Exhibit Hall Carpet**

The exhibit area is carpeted in standard ballroom carpet. To enhance the appearance of your booth, rental carpet is available through Heritage. Please refer to the enclosed carpet brochure and furniture/carpet order form.

**Discount Price Deadline Dates**

In order to receive advance order discount rates listed on the price sheet, we must receive your order and payment by the following dates below.

Custom Heritage Rentals – Thursday, September 17<sup>th</sup>, 2026

Carpet, Furniture and Accessories – Monday, September 28<sup>th</sup>, 2026

**Shipments to Advance Warehouse Deadline Date**

Heritage will begin receiving freight at the advance warehouse on Thursday, September 17<sup>th</sup>, 2026. To avoid late fees, all shipments to the advanced warehouse must arrive no later than Thursday, October 8<sup>th</sup>, 2026. Shipments will be received Monday through Friday between the hours of 10:00 a.m. and 4:00 p.m.

**Show Schedule****Exhibitor Move-In**

Thursday	October 15 <sup>th</sup>	5:00 PM	-	7:00 PM
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**Exhibit Hours**

Friday	October 16 <sup>th</sup>	6:30 AM	-	7:30 AM	Breakfast with Exhibitors
		10:20 AM	-	10:55 AM	Break with Exhibitors
		12:45 PM	-	1:45 PM	Lunch with Exhibitors
		3:30 PM	-	4:00 PM	Break with Exhibitors

**Exhibitor Move-Out**

Friday	October 16 <sup>th</sup>	4:00 PM	-	7:00 PM
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**Dismantle and Move-Out Information**

- All carriers must check-in no later than 5:30 PM, on Friday, October 16<sup>th</sup>. All exhibit materials must be removed from the exhibit hall floor by 7:00 PM, on Friday, October 16<sup>th</sup>. Heritage will begin redirecting all outbound freight not claimed by appointed freight carriers to the preferred show carrier at 5:30 PM.
- Please refer to the Outbound Shipments Form included in this packet for detailed information regarding outbound shipping procedures.

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**Post Show Paperwork and Labels**

Our customer service department will provide a Heritage Bill of Lading and Labels for you to complete. Complete your paperwork ahead of time. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

**HES Freight Logistics**

If you need an on show site, cost effective and reliable carrier to transport your freight to and from the show, please email [shipping@heritagesvs.com](mailto:shipping@heritagesvs.com) for a quote (guaranteed lowest material handling rate, priority empty return handling, complimentary shrinkwrap, etc).

**Ordering Online**

Go To: [heritagesvs.com/ordering](https://heritagesvs.com/ordering)

**Warehouse Shipping Information:**

Exhibitor Company Name and Booth Number

HERITAGE

C/O PDS of San Diego

2995 Faivre St., Ste. 110

Chula Vista, CA 91911

FOR: SPA 40<sup>th</sup> Annual Meeting

Heritage will accept exhibit materials beginning Thursday, September 17<sup>th</sup>, 2026 at the warehouse address. Material arriving after Thursday, October 8<sup>th</sup>, 2026 will be received at the warehouse with an additional after deadline charge.

**Show Site Shipping Address:**

Exhibitor Company Name and Booth Number

C/O HERITAGE

Hilton San Diego Bayfront

1 Park Blvd.

San Diego, CA 92101

FOR: SPA 40<sup>th</sup> Annual Meeting

Crated, boxed, or skidded materials will be accepted at show site beginning at 5:00 PM, Thursday, October 15<sup>th</sup>, 2026 at the show site address. Shipments arriving before this date may be refused by the facility and may be subjected to additional venue handling fees.

**Service Center Hours**

The Heritage Exhibitor Service Center will be staffed during exhibitor move-in and exhibitor move-out.

**Excessive Trash, Furniture, and Booth Abandonment**

Excessive materials left in booths and meeting rooms at the end of published exhibitor move-out, that are not labeled for an outbound shipment will be considered trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include installation and dismantle labor, forklift labor, and/or dumpster fees. Excessive trash to include, items such as: carpet, padding, furniture, shelving, booth structure, crates and/or pallets.

**We Appreciate Your Business!**