

HOW TO GIVE A VIRTUAL PRESENTATION

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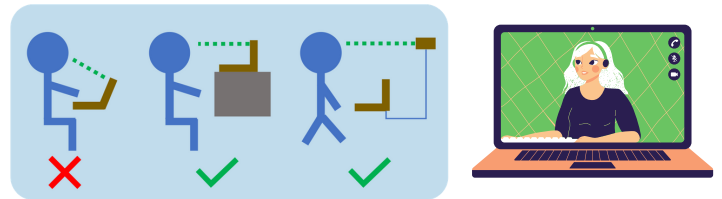
START WITH THE RIGHT EQUIPMENT

- Ensure stable internet connection (consider using ethernet cable)
- USB webcam (720p or higher)
- USB microphone
- Video light
- Pop filter
- Headphones



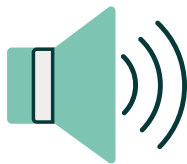
FRAME YOUR SHOT

- Lighting in front, not back
- Camera at or above eye level: A webcam can help with this



AUDIO QUALITY

- Audio quality is more important than video quality
- Speak slowly and clearly
- Choose a quiet space
- Headphones decrease echo



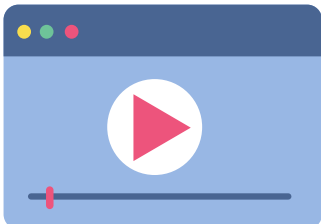
REMOVE DISTRACTIONS

- Virtual backgrounds are customizable, but may not be reliable and can have motion blur: Consider green screen
- Maintain eye contact: Look at the camera, not the screen
- Use clean slides with graphics



RECORD

- Software: Zoom, QuickTime, PowerPoint



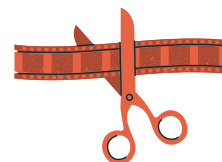
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EDIT

- Your presentation does not need to be recorded in one take!
- Software: iMovie (Mac), Photos (Windows), QuickTime



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