

**BYLAWS
OF
SOCIETY FOR PEDIATRIC PAIN MEDICINE**

Adopted February 26, 2020

There shall be, within the Society for Pediatric Anesthesia (hereinafter called “SPA”), a section on pediatric pain medicine which shall be known as the Society for Pediatric Pain Medicine (“SPPM”) in order to promote the subspecialty of pediatric pain medicine and provide education and training to members of SPA and other health care providers wishing to increase their knowledge of that area of practice.

Section 1. Mission Statement of SPPM: It is the intent of SPPM to reduce the incidence, advance the clinical care, and improve the outcomes of acute and chronic pain in newborns, infants, children and adolescents. This shall be accomplished by (1) education, (2) collaboration of members, (3) coordination with other societies having like-minded goals and objectives, (4) research, (5) facilitation of multi-institutional databases, (6) training and practice guidelines, and (7) advocacy.

Section 2. SPPM Administration. SPPM shall be administered as a part of SPA and SPA shall provide to SPPM such office space and administrative services as may be determined to be reasonable or necessary from time to time by the Board of Directors of SPA in consultation with the SPPM Board. In general, the expenses of SPPM shall be expected to be funded through SPPM dues or other revenues generated by SPPM and no liabilities or expenses of SPPM in excess of such sums shall be incurred without the prior approval of the Board of Directors of SPA. The SPPM Board shall annually prepare a budget reflecting reasonably anticipated dues and other sources of revenues, as well as budgeted expenses, and shall submit such budget to the Board of Directors of SPA for review and approval not less than thirty (30) days prior to the commencement of each fiscal year of SPA. The SPPM Board may otherwise adopt policies and procedures applicable to SPPM, subject to the advance approval of the Board of Directors of SPA. All funds of SPPM shall be deposited into an account which shall be under the supervision of the Treasurer of SPPM and all requests for disbursements from such account shall require the approval of the Treasurer of SPPM.

Section 3. SPPM Members. SPPM shall have members and such members shall be divided into the following classes of membership: Active Members, Affiliate Members, Resident/Fellow/Trainee Members, International Members, and Retired Members. The SPPM Board reserves the right to reject any membership application that it deems not in keeping with the mission and values of SPPM. The criteria for membership in each such class of membership are set forth below:

(a) **Active Members.** The Active Member class shall be comprised of those physicians who have an interest in pediatric pain medicine, are eligible to be members of the ASA, are Active members of SPA, have satisfactorily completed the membership application process described in Section 4 of these Bylaws and whose names are shown as Active Members of SPPM on the membership records of the SPPM. Each Active Member

of SPPM shall be entitled to one (1) vote on each matter submitted to the membership of SPPM for a vote.

(b) **Affiliate Members.** The Affiliate A Member Class shall be comprised of those physicians who are eligible to be Affiliate members of SPA. The Affiliate B Member class shall be comprised of those physicians who are ineligible to be members of SPA and persons who are not physicians, who in each case have an interest in pediatric pain medicine, have satisfactorily completed the membership application process described in Section 4 of these Bylaws. Affiliate Members of SPPM will be shown as Affiliate Members on the membership record of SPPM but not on the membership record of SPA unless they also choose to become members of SPA. Affiliate Members shall not be entitled to vote on any matters submitted to the membership of SPPM for a vote.

(c) **Resident/Fellow/Trainee Members.** The Resident/Fellow/Trainee Member class shall be comprised of physicians who are in an approved residency training program, or are performing post-residency fellowship training. It shall also include trainees in other health care-related fields such as nursing, psychology or pharmacology. These members shall have satisfactorily completed the membership application process described in Section 4 of these Bylaws and whose names are shown as Resident/Fellow/Trainee Members of SPPM on the membership records of SPPM. No person may hold membership in SPPM as a Resident/Fellow/Trainee Member for more than a maximum of six (6) years. Resident/Fellow/Trainee Members shall not be entitled to vote on any matters submitted to the membership of SPPM for a vote.

(d) **International Members.** The International Member class shall be comprised of those physicians who have an interest in pediatric pain medicine, are eligible to be members of ASA, are International members of SPA, have satisfactorily completed the membership application process described in Section 4 of these Bylaws, and whose names are shown as International Members of SPPM on the membership records of SPPM. Each International Member of SPPM shall be entitled to one (1) vote on each matter submitted to the membership of SPPM for a vote.

(e) **Retired Members.** The Retired Member class shall be comprised of individuals who, as of the date of the request for the change in status of their membership (as described below), have been Active Members or Affiliate Members of SPPM for ten (10) or more consecutive years and who have completely retired from professional practice. Individuals meeting the above criteria may have their membership classification changed to status as a Retired Member by delivering a written request for such change in status to the Secretary-Treasurer of SPPM. Retired Members shall be assessed membership dues as determined by the SPPM Board of Directors and shall not be entitled to vote on any matters submitted to the membership of SPPM for a vote.

Section 4. **Application for SPPM Membership.** An individual desiring membership in SPPM as an Active Member, Affiliate Member, Resident/Fellow/Trainee Member, or International Member shall submit to the Secretary-Treasurer of SPPM a membership application in such form and on such terms, including the submission of an initiation fee (if any) and dues, as the Board of SPPM may designate from time to time. Any person who has filed such application

and paid any required initiation fee and/or dues, and who otherwise meets the qualifications for membership with respect to the class of membership applied for, shall be designated as a member of SPPM.

Section 5. Termination, Resignation and Reinstatement of SPPM Membership. Membership in SPPM shall be automatically terminated for nonpayment of SPPM dues and may otherwise be terminated by the SPPM Board for other reasons by pursuant to procedures identical to those set forth in Section 4.4 of the SPA Bylaws with respect to termination of SPA membership. Any member may resign from SPPM by delivery of a written resignation to the SPPM Secretary, but such resignation shall not relieve the member so resigning from the obligation to pay any unpaid dues, assessments or other charges which accrued on or before the date of such resignation. Reinstatement may ensue upon written request signed by the former member and filed with the Secretary of SPPM, by the affirmative vote of not less than two-thirds of all members of the SPPM Board, and upon such terms as the SPPM Board may deem appropriate, including receipt of any dues, assessment or other charges imposed by the SPPM Board, including, but not limited to, those previously accrued.

Section 6. SPPM Officers and Directors. SPPM shall elect, from among its membership, officers and directors of SPPM. The officers of SPPM shall be a President, a Vice-President, a Secretary-Treasurer, and such other officers as may, from time to time, be deemed appropriate by the SPPM Board. The SPPM Board shall be composed of the SPPM President, the SPPM Vice-President, the SPPM Secretary-Treasurer, a member of the Executive Committee of SPA designated by such Executive Committee to serve as its representative on the SPPM Board, and at least two (2) and no more than eight (8) directors-at-large elected from SPPM membership. One (1) of the directors-at large shall be a representative of the SPPM Affiliate membership. With respect to its officers and directors, SPPM shall, insofar as reasonably possible, function in accordance with the provisions of Sections 6.4 through 6.16 and Sections 7.2 through 7.8 of the SPA Bylaws, provided, however, that the officers and directors of SPPM shall take office at the spring meeting of SPPM held in conjunction with the spring meeting of SPA and all terms of office shall run accordingly, and further provided that the SPPM Nominating Committee be appointed at least 180 days prior to the spring meeting date at which officers and directors are to take office. The person serving as SPPM President shall, during his/her term as such, serve on the Board of Directors of SPA. The SPPM President shall report to the Board of Directors of SPA and shall provide SPA President and Board of Directors with such updates regarding SPPM affairs as may be requested from time to time.

Section 7. Committees of SPPM.

(a) **Standing Committees of SPPM.** The following committees are designated as Standing Committees of SPPM and which report to the SPPM Board:

(i) **SPPM Executive Committee.** The SPPM Executive Committee shall consist of the SPPM President, the SPPM Vice-President, the SPPM Secretary-Treasurer and SPA Executive Committee representative on the SPPM Board. The SPPM Executive Committee may act in the event of an emergency and, otherwise, when time does not permit a meeting of the SPPM Board to be held in advance of the requisite action. The SPPM Executive Committee shall also be responsible

for overseeing other standing committees and reporting to the SPPM President and the SPPM Board.

(ii) **SPPM Education Committee.** The SPPM Education Committee shall be responsible for the planning of the SPPM curriculum and program at the biannual meeting of SPA and other conferences or symposia planned by SPPM and approved by SPA Board of Directors. SPA shall be responsible for obtaining Continuing Medical Education (CME) accreditation for programs and educational offerings from SPPM. The SPPM Education Committee shall consist of the SPPM President and four (4) other members; the SPPM President need not be chair of the committee.

(iii) **SPPM Nominating Committee.** Not later than 180 days before the date of each spring meeting of the members of SPA at which any directors-at-large or officers of SPPM are to be elected, the SPPM Board shall appoint a five (5) member nominating committee which shall be responsible to identify a slate of recommended candidates for election as officers and directors of SPPM.

Unless otherwise specified, there shall be no limit upon the number of terms which a person may serve upon any standing committee of SPPM.

(b) **Ad Hoc SPPM Committees.** The SPPM Board, by resolution adopted by a majority of its members, may designate and appoint one (1) or more additional committees to carry out such duties or activities, as it may deem necessary. Committee actions will be reported to the SPPM Board and shall be subject to the approval of the SPPM Board before implementation. A chair of each committee will be designated by the SPPM President, and at least one (1) member of each committee shall be a member of the SPPM Board. The term of any such committee or chair shall not extend beyond the term of the SPPM President.

(c) **Miscellaneous Provisions Regarding SPPM Committees.** Elections, notices of meeting, quorum requirements, filling of vacancies and other matters, actions and limitations of committees of SPPM, not specifically defined in this Section 7 shall be conducted as provided in Article VIII (Committees and Sections) of the SPA Bylaws, as if such committees were a committee appointed directly by the Board of Directors of SPA.

Section 8. **Meetings of SPPM Members.** Meetings of the membership of SPPM shall be held in conjunction with each meeting of the membership of SPA and at such other times and places as determined by the SPPM Board.

Section 9. **Incorporation of Various Articles of the SPA Bylaws by Reference.** For the purposes of the operation, administration, and management of SPPM, the provisions of Articles IX (Contracts, Checks, Deposits and Funds), X (Certificates of Membership), XI (Books and Records), XII (Fiscal Year), XIII (Dues), XV (Waiver of Notice), XVI (Indemnification), XVII (Prohibited Activities), and XVIII (Gender) of the SPA Bylaws are incorporated in these Bylaws and shall apply to SPPM, provided that in interpreting the provisions of such Articles whenever reference is made therein to SPA such reference shall be deemed to refer to SPPM.